## Completing a Patient Log for Students

## STEPS V4

Patient logging is a key component of your clinical education. Patient logs record detailed information about your encounter with patients.

Once logs are submitted, your school may review and indicate a log needs attention.

1. Select Clinical Coursework from your dashboard or left menu.



- 2. Select the placement you would like to add a patient log for from the left panel and scroll down the page to the Patient Logs section.
- 3. The system will show you a tally of your total logs, as well as any logs that need your attention, are in progress, and an average of logs entered per day.

Placements         ^           PA 610 - Elective Rotation II         Current           Bluestar Central	PA 610 - Elective R Bluestar Central Rad ACT Block   Apr 1, 2022	otation II Current liology - Jun 30, 2022			Profil	్టి <b>Share</b> le Share	<b>Profile</b> History
Apr 1, 2022 - Jun 30, 2022 Radiology Attestation pending PA 606 - Cardiology Rotation Wishlist closes on Dec 31st, 2025 6:30 PM EST	Patient Logs 0 Total Logs	0 Needs attention	0 In progres	ss	Create Template O Average logs per day	~	+
	Timesheet O Mins Total	0 Mins In Progress	0 Mins Pending Review	0 Mins Not Approved	0 Mins Approved		$\rightarrow$

4. To add a new patient log, click on the + icon.

Patient Logs			🖹 Create Template
0	0	0	0
Total Logs	Needs attention	In progress	Average logs per day

- 5. This will open a drawer with the patient log you will complete.
- 6. If you'd like to link a clinician, the system will show you any clinicians associated with your placement, and you can also add any new clinician details.



Add Patient Log	
	Save
Encounter Details	
Clinical Notes	
	+ Add Preceptor
	Nicolas Reeves
Preceptor Name	
Date of Encounter*	
June 21, 2022	

7. If your program requires ICD 10 information, as you type in a code, a dropdown will appear showing you options. Click on the desired code.

Diagnosis
ICD 10 *
f901
Required Diagnosis
Q
This field is mandatory.

8. The system will then show you updated details, click on the code once more.

ICD 10 *	
Q f901	
F901 Attn-defct hyperactivity disorder, predom hyperactive type	

9. For Required Diagnosis, begin typing in the search box to find the full list of available options. To remove any entered details, click on the trash bin.



Diagnosis	
ICD 10 *	
Q f901	
F901 Attn-defct hyperactivity disorder, predom hyperactive type Required Diagnosis *	Ŵ
Q	
Psychiatric/Behavioral Science-Pervasive Developmental Disorder	Ŵ

10. If your program requires procedure or medication details, begin typing in the search box to find the full list of available options.

Procedures	
Required Procedures *	
Q	
Counseling/Education-Psychotherapy—individual  Observed Assisted Performed	Ŵ

- 11. Once done, click Submit.
  - a. If you would like to return to this patient log to make further edits at a later time, click Save. This will mark the log as In Progress.

	Save	ubmit
Encounter Details		
Clinical Notes		
		11.
Preceptor Name		•
Date of Encounter*		
June 21, 2022		

12. Keep an eye on the status of your logs. Once your school reviews them, they may mark them as Needs Attention. If this happens, click on the number above Needs Attention.



Patient Logs			🖹 Create Template 🛛 🗠 🕂
2	1	0	1.00
Total Logs	Needs attention	In progress	Average logs per day

13. Click on the Log ID to view feedback provided by your school.

PA 610 - Elective Rotation II       Bluestar Central       Bluestar Central       Bluestar Central       ACT Block       Radiology       Apr 1, 2022 - Jun 30, 2022						
Logs Statistics	Logs Statistics					
2 Total	2     Total     0     In Progress     1     Submitted     1     Needs Attention     0     Approved     Approved & Locked					
+ Add Patient Log						
LOG ID (1)	LOG STATUS	DATE OF ENCOUNTER	DATE OF SUBMISSION	AGE	GENDER	CLINICAL NOTES
2022-RAD-0001	Needs Attention	Jun 21, 2022	Jun 21, 2022	Adult (18-64 years)	Male/Man	-

14. School feedback will be listed at the very top, and you'll be able to make edits to your patient log and Submit once done.

× Edit Patient	Log				
2022-RAD-0001	Needs Attention		Submit		
School Feedb	ack				
Rocio Ramirez  Please provide Patient Summary/Clinical Notes.					

